



GAD/O&M/F.No.9  
Maharashtra State Electricity Distribution Co.Ltd.  
Estrella Batteries Expansion Building,  
Ground Floor, Plot No.1, Dharavi Road,  
Matunga, **Mumbai 400 019.**

**ADMINISTRATIVE CIRCULAR NO. 259 DATED 6/11/2009**

Sub : Payment of Ex-gratia for the year 2008-09

The performance of the Company after unbundling of the erstwhile MSEB has been compared on year to year basis and it has been observed that there is remarkable improvement in the areas of reduction in line loss, energy audit, anti theft drives, collection efficiency etc. during the year 2008-09. The Company believes that, these improvements are due to continuous efforts made by the employees. Therefore, the issue regarding grant of Ex-gratia payment for the year 2008-09 was under consideration of the Company. The payment of Ex-gratia being a common issue was discussed during the meeting of the Managing Directors of all the three companies.

2. Now, the Managing Director, MSEDCL in consultation with Executive Director (HR) and Director(Finance) has accorded approval as under :-
  - a) Payment of Ex-gratia of Rs.5000/- (Rs. Five thousand only) for the year 2008-09 to all Officers / employees including daily rated employees who have worked during the year 2008-09.
3. The employees who have worked during the part period of the financial year 2008-09 shall be eligible for Ex-gratia payment on pro-rata basis.
4. The payment of Ex-gratia is restricted to the year 2008-09 only and is not to be taken as precedent for the coming years.
5. The payment of Ex-gratia will be made to the Officers/employees along with the salary for the month of December 2009. The payment of Ex-gratia should be drawn and paid by the office where the employees are working on the date of issue of this circular irrespective of place of working of the employees during the financial year 2008-09. The necessary entries regarding payment of Ex-gratia should be made in the service Books of the employees concerned before actually effecting payment of Ex-gratia.
6. The concerned drawing and disbursing Officer should send requirement of funds towards payment of Ex-gratia to the Manager (F&A-WM), Hongkong Bank Building, Mumbai immediately.
7. This Administrative Circular is available on the website of the Company i.e. [www.mahadiscom.in](http://www.mahadiscom.in).

Col. Rahul Govardhan Retd.

**(Col.Rahul Govardhan Retd.)  
Executive Director(HR)**

To All as per Mailing list of MSEDCL.